

F.NO. D-24/1/2022 - Purchase - Tourism - Tourism - AN/2435



अण्डमान तथा निकोबार प्रशासन

ANDAMAN AND NICOBAR ADMINISTRATION

पर्यटन निदेशालय

DIRECTORATE OF TOURISM

Port Blair dated the 26th Nov, 2022.

SHORT E-TENDER NOTICE

Sealed tender is invited from local registered firms/agencies for "Designing, Printing, Supply and fixing Of Flex Banners, Invitation Card, Identity Card and Vinyl Sticker etc. for Island Tourism Festival " for the Island Tourism Festival organized by this department in South Andaman District (except Hut Bay), detailed requirement are as under:-

Sl. No.	Name of the Items / Materials	Unit	Rate in Rs
1.	Multi Color Vinyl sticker printing with print quality of 720 dpi. with fixing	Per Sq. feet	
2.	Entry passes in multi color in 300 GSM Art paper single side print (Approx. Size 3" x 6").	Per 100 Nos.	
3.	Digital Flex banner (Printing quality 360 x 720 dpi) with Eyelet fixing on the four corners with fixing.	Per Sq. feet	
4.	Vinyl print with 720 dpi print quality pasted on alcopanel sheet supply and installation.	Per Sq. feet	
5.	Vinyl printing and pasting on 4mm Sun Board Sheet with fixing.	Per Sq. feet	
6.	Bilingual multicolored centre folded invitation card - (Approx. Size 7" x 10") on 300 GSM Art board paper with printed envelope of good quality.	Per 100 Nos.	
7.	Multicolored invitation single card - (Approx. Size 7" x 5") both side printing, 300 GSM Art board paper with printed envelope of good quality.	Per 100 Nos.	
8.	Multicolored Identity Card (on 300 GSM ivory) with transparent plastic pouch & Lanyard (Approx. Size 8 cm x 10 cm)	Each	
9.	Multicolored Certificate Card (on 300 GSM ivory boards with transparent plastic cover. (Approx. size 30 cm x 21 cm)	Per Piece.	
10.	Hoardings (Approx. size 20 feet x 10 feet) on rental basis for 10 days with designing, printing and installation.	Per 10 days	
11.	Sticker print on Art board in A4 sheet	Per A4 sheet	
12.	Glow sign board printed on star backlight flex with 1 inch ms sq. Tube	Per Sq. feet	

Terms and conditions

1. The rates may be quoted in the above mentioned format.
2. The firms should indicate the rates clearly for the items listed.
3. The combined lowest rate quoted by the firm for the above items will be considered for award of work.
4. The firm should have minimum experience for the above work to any Govt. Department or any other reputed company during last three years.
5. The tenderer should furnish copies of PAN Card, registration made under GST with the competent authority.
6. The tenderer should submit Bid Security of Rs. 7500/- in the form of Demand Draft in favour of Sr. Accounts Officer, IP&T. The Bid security of successful bid will be retained & non-successful bidder will be returned.
7. All the required documents should be submitted with the bid.
8. The firm should arrange to transport the items, install it, and dismantle it after the show at their own cost.
9. The firm should supply/install well in advance from the day of performance to facilitate inspection by the officers of the department/authorized person.
10. In case of any failure in quality and installation, penalty ranging from **30% to 80%** of the total bill amount will be deducted from the payment due. If such problems are repeated frequently by the tenderer during various events, the department shall be liable to cancel the tender and forfeit the performance security of the firm.
11. Payments will be made after completion of the respective shows on receipt of duly verified bill form the service provider.
12. If the firm failed to provide requisite items, the department can cancel the contract, forfeit the performance security and blacklist the firm.
13. The Director (IP&T) reserves the right to accept or reject any or all tenders without any reason thereof.
14. Last date of receipt of quotation is on **12/12/2022 by 1130 hrs** and will be opened on the same day at **1530 hrs**



Assistant Director (Admin)

I hereby agree with the terms and conditions prescribed in the tender documents.

Signature.....
Name of the firm.....
Full address.....
Contact no & Seal.....